



ADMINISTRATIVE NOTES

U.S. GOVERNMENT PRINTING OFFICE
SUPERINTENDENT OF DOCUMENTS
LIBRARY PROGRAMS SERVICE



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JUNE 1984

COUNCIL SUMMARY

Included in this issue of Administrative Notes is the official summary of the Spring Meeting of the Depository Library Council to the Public Printer, held in Atlanta, Georgia, April 11-13, 1984. The three committee reports are attached. Also included is the report of the Bibliographic Control Committee which was unavailable when the summary of the Fall Meeting was sent out with Administrative Notes (Vol. 5, No. 4, March 1984).

PUBLICATIONS BROCHURES AVAILABLE

An assortment of colorful brochures designed to acquaint library patrons with publications from the Government Printing Office were sent in a brown envelope to all depositories on June 19, 1984. These brochures can show people the wide range of publications available through depository libraries and purchasable from the Government Printing Office and GPO Bookstores. The brochures are free and available in quantities of 25 or 50, while supplies last. If, for some reason, you did not receive your sample copies, please contact:

MARKETING DEPARTMENT
U.S. Government Printing Office
STOP: MK
Washington, D.C. 20401
ATTENTION: Mary Lee O'Brien

PRF: FEWER BUT BETTER

You may have noticed that the number of microfiche in the GPO Sales Publications Reference File has been slightly reduced as of May 17, 1984. Although PRF will continue to present the same level of bibliographic coverage and record content, the information will be compacted into the available microfiche frames without sacrificing legibility or access. This innovation is expected to save library storage space as well as \$24,000 in GPO's annual production costs.

REVISED INSPECTION FORM

The revised Depository Library Inspection Form will be included as part of the April 1984 Depository Library Council's microfiche transcript (the appendix). Those full or selective depositories that wish to obtain a paper photocopy of the revised form, should direct their inquiries to their Regional Library. The Guidelines for the Depository Library System (1977) remain by far the best self-study tool for depository libraries.

MONTHLY CATALOG "NEW CLASSIFICATION NUMBERS" LISTING

The "New Classification Numbers" listing has been reformatted to ensure easier readability for the microfiche product. The listing is now printed in alphabetical order by issuing agency. This updated format appeared for the first time in the April 1984 issue of the Monthly Catalog.

MARC CONVERSION MANUAL: NAME AUTHORITIES

The MARC Conversion Manual: Name Authorities, a Library of Congress, Cataloging Distribution Service publication, will be distributed to depository libraries. The document is now being printed and will be distributed in paper format under item number 0815.

REGISTRY OF TOXIC EFFECTS OF CHEMICAL SUBSTANCES, QUARTERLY ISSUE (FICHE)

On microfiche shipping list #M840501-1, HE 20.7112/3:984/1, was distributed with the fiche #2 of 72 missing. The National Institute for Occupational Safety and Health informs us that no information is missing from the microfiche. The microfiche, dated January 1984, were mis-numbered by the agency and collated sequentially. Please do not claim microfiche #2 of 72. The National Institute for Occupational Safety and Health does not intend to refile this material.

DISCONTINUATION OF A JPRS REPORT

Effective immediately, JPRS is discontinuing publication of the USSR Report: Life Sciences: Effects of Nonionizing Electromagnetic Radiation as a separate report. Material on this subject will be published in the USSR Report: Life Sciences: Biomedical and Behavioral Sciences. The Biomedical and Behavioral Sciences report will continue to be issued monthly.

MONOGRAPHIC SERIES, LIBRARY OF CONGRESS

When the catalog Monographic Series was initially published in 1974, it was considered a cooperative catalog; thus, LPS should not have ridden it for depository libraries. The Monographic Series in print was discontinued as a separate catalog in 1982. Beginning in 1983, access to series records was provided by the microfiche edition of the National Union Catalog, which is also a cooperative catalog and does not go to depository libraries.

JAG JOURNAL

The last issue of JAG Journal (D 205.7:-, item number 0381) which was distributed by LPS was Volume 32, Number 1, Summer 1982, on shipping list number 17,587. The Naval Judge Advocate General's Office informed LPS that the next issue will be published sometime this Summer and they hope to be on a regular schedule in the near future. Please do not write for any issues after Volume 32, Number 1, since they do not yet exist.

LPDR UPDATE

The U.S. Nuclear Regulatory Commission has informed the Library Programs Service that LPDR Update (Y 3.N 88:46/vol. nos. & nos., item number 1051-H-34, on Survey 83-18) is an administrative/internal newsletter which has no public interest or educational value. Since the LPDR Update falls into one of the exceptions under Title 44 U.S.C., no distribution can be made to depository libraries.

U.S. ARMY FIELD MANUALS

The Army has informed the Library Programs Service that the U.S. Army Field Manuals (D 101.20:-, item number 0324) are for internal operational purposes and have no public interest or educational value. Since the U.S. Army Field Manuals fall into one of the exceptions under Title 44 U.S.C., no distribution can be made to depository libraries.

BRAILLE PUBLICATIONS

All Braille publications, regardless of agency or SuDocs classification number, will be distributed to those libraries currently selecting item number 0806-A-07. Since the publication, Braille Books, from the Library of Congress, is the only related item available, the decision was to use this item number. LPS was given only one week to decide on the count, making a survey of the libraries impossible.

SHIPPING LIST PAPER CHANGE (TEMPORARY)

If you receive Depository Shipping List P840627-1 (class corrections) and notice that the paper and print are smaller than usual, don't panic! We were temporarily out of stock of the type of paper that these lists are usually printed on. We assure you that the next such list you receive will be printed on the usual 8½" x 14" pink paper stock.

COAL CONVERSION SYSTEM TECHNICAL DATA BOOK

The Department of Energy has informed the Library Programs Service that they are discontinuing the Coal Conversion Systems Technical Data Book (E 1.56:-, item number 0429-T-34) with part 5 or 5/6 to be printed in the near future.

SELECTION UPDATE SCHEDULE

The next two selection updates have been scheduled by LPS and the dates are as follows:

Milestones	Selection Update	
	1984 - #2	1985 - #1
Selection Update Printouts and instructions are mailed from LPS on	July 2, 1984	April 1, 1985
Amendment to Selections due into LPS no later than	August 24, 1984	May 24, 1985
Implementation of update scheduled no later than	November 5, 1984	August 2, 1985

The 1985 - #1 update won't commence until April 1985, due to the move of LPS into the GPO-Washington, D.C. facilities.

MARKETING YOUR DEPOSITORY LIBRARY COLLECTION

As Depository Librarians, you are familiar with all the interesting and valuable information to be found in Government publication collections. Books on everything from astronautics to zoology are available through the Depository Program. But the majority of the American public is probably unaware of the existence of the Depository system. As library professionals, improving public awareness and access to information from our Federal government should be one of our highest priorities. As participants in a Federally funded program, we should also be concerned with alerting the American public to the resources for which all of us, as taxpaying citizens, have paid.

Listed below are a few suggestions to help promote your Depository collection.

Within most Depositories, the government publications are integrated into the entire library collection. In conjunction with the general reference librarian, you may wish to create displays combining Depository and non-depository materials on subjects of current interest. Joint projects of this nature will also help to remind the reference librarian of the variety and value of Government publications in your collection. Encouraging the entire library staff to familiarize themselves with the Depository items will bring these publications into the mainstream of library resources most often consulted in reference and research requests.

For example, as 1984 is the year of Federal, State, and local elections, you could design a simple display containing publications such as the Congressional Directory, Congressional District Atlas, and the Congressional Record. A bound volume of the Record, open to a section of debate by a local member of Congress should catch the attention of passing patrons. Combine these materials with non-depository items on State and local candidates, and voter registration information to create a multi-source display. You may want to make a small sign explaining Congressional designation of Depositories and the provisions for free public access to Government publications.

Other topical subjects for display:

Home Heating -- Books such as An Inexpensive Economic Solar Heating System for Homes (NASA), Energy Conserving Features Inherent in Older Homes, Hot Water from the Sun (both from HUD), and Typical Electric Bills, 1982 (DOE) could be combined with private sector books and magazines on wood-burning stoves, and home insulation manuals.

Hobbies for Winter -- U.S. Postage Stamps, Bookbinding and the Conservation of Books, (LOC), Domestic and Foreign Coins, License Plates 1983 (DOT), Map Reading (DOD), Foreign Service Institute Basic Languages Courses in French, German, Spanish or Hebrew.

A very simple display structure can be made from empty GPO book cartons. Just pile the boxes in a pyramid shape and place books on each level of the pyramid. This basic design makes good use of vertical space when only a small area of floor space is available. Try to place the displays in 'heavy patron traffic' areas such as near the check-out or reference desks, the card catalog, photocopiers or restrooms. The most valuable floor space is just inside the main entrance.

To provide convenient access to those Government publications of pamphlet size, you may wish to file them, by subject, in 3-ring binders and shelve them in the general collection. A note in the Monthly Catalog indicating their location on the shelf would be useful. (Credit to Frank Lee of Dallas Public Library for this idea).

Simple and attractive signs designating the points at which the Government publications can be accessed are easy and relatively inexpensive ways of focusing attention on your collection. Depository window decals and an 18" hardboard logo are available from GPO upon request. Easy access points are vital to increasing the use of Government publication collections. If only part of your Depository collection is cited in the main card catalog, you may wish to place a small sign near there alerting users to the Monthly Catalog or other sources of access.

You may wish to create special fliers describing the Depository Program and highlighting the contents of your collection. Distribute them to such local groups as Friends of the Library, senior citizens clubs, labor organizations, the PTA, and political parties. Offer your services to speak at one of their meetings and bring along government publications of particular interest to the groups.

Request that your Depository Library address be included on information brochures distributed by organizations such as the local Chamber of Commerce.

As the local specialist on Government publications, you may want to make yourself available to nearby radio and television stations for interviews or call-in shows. Your collection is likely to hold many items that would be of interest to these audiences. The Economic Report of the President and the 'Grace Commission' reports are two examples of government publications that have generated much media attention lately.

You can play a vital role in alerting the American public to the abundance of information available from the Depository Library Program. In this age of increasingly complex information needs, expanding public awareness of the Program should be a primary concern of all Depository Library professionals.

SUMMARY OF MEETING

DEPOSITORY LIBRARY COUNCIL TO THE PUBLIC PRINTER

ATLANTA, GEORGIA

APRIL 11, 12, and 13, 1984

Call to Order

The Depository Library Council met at the Sheraton-Atlanta Hotel in Atlanta, Georgia, on April 11, 12, and 13, 1984. The meeting was called to order on Wednesday, April 11, by Chairperson Jeanne Isacco. All members of Council were present.

Government Printing Office Reports

William J. Barrett, Acting Public Printer, welcomed the Council and introduced Mr. Howard Harrison, Manager of the Regional Printing Procurement Plant in Atlanta.

Michael F. DiMario, Superintendent of Documents, also welcomed the Council and presented a Certificate of Excellence to the Ralph Brown Draughon Library, Auburn University, Auburn, Alabama, for achieving a superior inspection rating. The certificate was accepted by T. Marmon Straiton, Jr., Head of Government Documents. Mr. DiMario then remarked that \$1,031,000 had been added to GPO's Congressional budget request for its automation project. Interest has been expressed by the appropriations committees and support has been received from the American Library Association.

So far, twelve internal applications have been received for the position of Director of Library Programs Service. Applications submitted through the Office of Personnel Management have not yet been received.

In a recent six-month period 248 publications were requested from agencies for distribution to depositories. Eight have been received. Mr. DiMario promised that new energy would be devoted to the acquisition program.

Mr. Mark Scully, Chief, Library Division, assured Council that Library Programs Service is a healthy and functioning organization operating in a low key and cautious manner. He then summarized a number of specific areas of activity. Major achievements in the area of acquisitions include establishing contact with agency publishing liaison officials in order to obtain more easily agency printed publications and the adding of a number of new categories of materials to the depository program. These categories include Department of Energy reports, NASA reports, ICC Register, EEOC Decisions, and maps of the Geological Survey and Defense Mapping Agency.

Four major components of depository library documentation will be published or revised in 1984. These are the inspection form (already revised and in use), Instructions to Depository Libraries (now being printed), the Classification Manual (due this summer), and the Depository Library Manual (due in the fall).

The Monthly Catalog is now offered in microfiche and paper formats and the preliminary pages have been updated. The results of the GPO/MARC tape survey were available. Approximately two out of three depositories responding to the survey have access to the Monthly Catalog on line, most of them through OCLC or Dialog. However, virtually none of them purchase the tapes or have direct access to them.

Mr. Scully announced with regret that the popular LPS depository librarian workshops had been suspended. However, a slide presentation has been developed and field tested in Arizona. A taped narrative to accompany the slide show is in preparation. The complete program should be available for the fall Council meeting. To improve staff awareness of the library community, GPO sent twenty LPS staff members to the ALA Midwinter Meeting. Generally, GPO is relying heavily on publications for communication with librarians. Administrative Notes is the major organ, but others are the various manuals and guides currently in use or in preparation.

Fall 1983 Resolutions

The resolutions passed by Council at the fall 1983 meeting were read along with the responses from GPO. There were a number of comments from members of Council and the audience. Ms. Isacco noted that she had reviewed past resolutions and had discovered various issues that had never been resolved satisfactorily in spite of repeated requests from Council for action. Jan Swanbeck pointed out that the task force requested by Council at the fall 1982 meeting and again at the fall 1983 meeting (Resolution no. 9) to study the problems in using the GPO/MARC tapes had still not been appointed. GPO replied that the questionnaire to depositories was designed to assess the depth of the problem before a task force was organized. Ms. Isacco added that tape clean up has been an issue for five years.

Barrett Wilkins, in reference to Resolution no. 14, asked whether slide/tape presentations were sufficient for GPO's effort in the area of continuing education. Mark Scully answered that they were an interim measure. He again expressed regret for the suspension of the workshops. Ms. Isacco thought that GPO should consider a users' service unit, possibly patterned after the Census Bureau's. Mr. DiMario remarked that the pending relocation of LPS to downtown Washington is causing delays in implementing services. The move is now expected to be completed by February 1985 and when it is, space should be available in which to conduct the workshops.

There was discussion of Resolution no. 5 relating to shipping list errors. Mr. Scully and Barbara Appel, Chief, Depository Administration Branch, said that typographical errors had been substantially reduced. Gil Baldwin, Section Chief, Cataloging and Classification Branch, admitted that while there has been reduction also in classification errors, further improvement is needed. The problem lies in the lack of scientific monitoring and the large number of titles classified (approximately 110,000 per year). Sally McLean, Classification Specialist, noted that errors should decline when the classification manual becomes available. Lois Mills remarked that she is still experiencing classification and typographical errors in shipping lists.

Paul Thurston responded to GPO's statement on Resolution no. 19 by arguing that all publications sent abroad on foreign exchange should be available also to depositories. Ms. Appel replied that SOD 13 governs what can be distributed to depositories in microfiche. Mr. DiMario added that SOD 13 might be modified to allow depository distribution. Council Member Steve Zink added that if a copy of a publication is available to catalog, one is therefore available to convert to fiche and distribute.

Official City and State Welcome

Richard Leacy (Georgia Institute of Technology Library), who coordinated local arrangements for the Council meeting, read to the Council and the audience letters of welcome from Andrew Young, Mayor of Atlanta, and Joe Frank Harris, Governor of Georgia.

Senate Resolution

Anthony J. Zagami and Bernadine A. Hoduski (Joint Committee on Printing) presented a U. S. Senate resolution honoring depository libraries and the depository library program. The resolution was accepted by Acting Public Printer William Barrett. The resolution appears in Congressional Record, March 30, 1984, and has been reprinted in Administrative Notes.

GPO Data Processing

The remainder of Wednesday morning was devoted to a presentation by Dennis R. Chastain, Deputy Directory, Data Systems Service, Government Printing Office. Mr. Chastain discussed in detail the Data Systems Service organization, the various data systems currently in operation or under development within GPO, the various Superintendent of Documents data systems under development, and the automation activity within Library Programs Service.

There are fifty-seven separate data systems of varying complexity currently operational in GPO with another twenty-five under development. Mr. Chastain described a few of these as examples.

Superintendent of Documents systems currently under study or in preparation include Integrated Customer Information System (ICIS), Automated Bookstore Control System (ABCS), Lighted Bin System (LBS), and the Federal Document Data Base (FDDB, the automation of Library Programs Service). FDDB will encompass such LPS activities as acquisition, cataloging, classification, item selection, distribution, etc. Mr. Chastain pointed out that FDDB will be responsible for about forty output products and that none of the activities it will govern are new.

Mr. Chastain summarized the major future activities in the development of FDDB. These include refining requirements at as detailed a level as possible; evaluating and selecting bibliographic, authority, and electronic mail software; obtaining appropriations and procurement approvals (a particularly slow process involving appropriations committees, JCP, GPO, and

General Services Administration); buying and modifying software; developing in-house enhancements to the distribution subsystem; procuring communications and hardware; testing parallel with existing systems; training personnel; and beginning phased implementation.

Mr. Chastain expressed a number of concerns relating to FDDDB. These seemed to do less with the technical feasibility of the system than with overcoming potential external forces. These concerns include availability of personnel resources, accommodating to conflicting priorities within GPO and to changes in personnel and policy direction, handling the appropriations and procurement process, evaluating quality and compatibility of off-the-shelf packages and the quality and qualifications of contractors, and developing a realistic phased implementation.

Under ideal conditions FDDDB could be in place in three years, but Mr. Chastain resisted committing himself to milestones. He preferred to divide the project into phases. Phase one would install distribution and cataloging subsystems for LPS only. Phase two would add acquisition, classification, shipping, and EMS activities and external services to federal libraries, regional depositories, by-law depositories, JCP, and the rest of GPO. Phase three would include full subsystem installation and network expansion. Additional users would include remaining depositories and federal agencies such as DOE, NTIS, NAS, and NARS.

Following his presentation Mr. Chastain responded to questions and comments from Council members and the audience. Jeanne Isacco asked whether it was preferable to buy systems off the shelf or build them. Mr. Chastain replied that he would buy whenever possible but that the need to modify a purchased system was a major consideration. Council Member Pat Reeling asked when the project would begin. Mr. Chastain estimated two or three months. Mr. Zink asked whether DDIS would be incorporated into the system. Mr. Chastain said that DDIS's functions would be incorporated but that DDIS itself requires major overhauling. Dr. Reeling inquired whether some regional depositories could be included as phase one users. Mr. Chastain replied that for testing purposes initial use of FDDDB must be limited to LPS. In response to a question regarding system security, Mr. Chastain indicated that a state-of-the-art IBM security system is being installed.

National Information Policy

The Wednesday afternoon session began with a panel presentation and general discussion on the issue of national information policy. The panel members were Dennis R. Chastain, Data Systems Service, GPO; Bernadine A. Hoduski, Joint Committee on Printing; Richard Leacy, Georgia Institute of Technology Library; Kenyon C. Rosenberg, NTIS; and Peyton Neal, a private consultant. Judith Russell, National Standards Association, originally scheduled for the panel, was unable to attend.

Ms. Hoduski summarized the activities of the Ad Hoc Committee on Depository Library Access to Federal Automated Data Bases. After reviewing the depository library questionnaire and taking considerable expert testimony, the Ad Hoc Committee concluded that there is a wide variety of federal data bases available, that libraries have a wide variety of

equipment available, and that pilot projects need to be developed. These pilot projects would evaluate the various distribution media (tape, diskette, videodisc, downloading, etc.), how direct on-line retrieval might best be set up (central source such as is provided by the Patent and Trademark Office, regional sources like those maintained by the Census Bureau, "central gateway" on the order of the Department of Energy, or direct hookup to the agency/owner), and various funding options (special appropriations to libraries or networks, support from GPO general appropriations, private funding, or a matching grant program).

Mr. Leacy briefly discussed events leading to the appointment of the Ad Hoc Committee. Originally, Depository Library Council resolutions requested exploration of depository library access to federal information in machine readable form. At first GPO resisted action on the grounds that Title 44 did not authorize inclusion of data bases in the depository program. An attempt to amend Title 44 to provide this authorization failed. Finally, in 1983, JCP appointed the Ad Hoc Committee.

Mr. Chastain essentially asked the question, to what extent do libraries want non-print data.

Mr. Rosenberg argued that information is a commodity, not simply a resource. Usually government information must be formatted for public use. There is a need to consider costs and how they are to be met and to evaluate depository library benefits.

Mr. Neal pointed out that information distribution must be a public sector/private sector cooperative activity and this assumption must be worked into any pilot project.

Council Member Dennis Bruce asked about efforts to identify the information available in data bases. Ms. Hoduski replied that the Ad Hoc Committee's questionnaire had asked about data bases in use or desired. Mr. Rosenberg added that of some 50,000 government data bases, probably no more than 1/50 would have any value outside government. Mr. Leacy remarked that U. S. Geological Survey Circular no. 317 is a list of USGS data bases which the agency would like to have more broadly used.

Library readiness for data base access was a major issue during the discussion. It was emphasized that the rules of depository library selection now applying to print information would apply by law also to electronic information. No depository need select access to machine readable files if it felt that they would be inappropriate. Ms. Hoduski commented, however, that in some cases electronic access is easier than maintaining print files. As examples she cited the military specifications and patents. Mr. Leacy pointed out that attitudes towards computers are changing and that young people are much less intimidated by them than their elders.

The question of dissemination responsibility is another serious issue. Who formats and "publishes" raw data? What should be the role of the private sector? Ms. Hoduski felt that there might be several avenues of dissemination, depending on the nature of the data base. Ms. Hoduski seemed pretty certain, however, that some level of cooperation with for-profit

organizations is inevitable. Mr. Rosenberg added that the private sector might do a better job than the government of publishing and disseminating information.

Discussion of national information policy was then closed to allow committee meetings to proceed. Discussion was resumed during the afternoon session on the following day. Committee chairs announced their agendas and Council broke for individual committee sessions. Council resumed in general session on the following morning.

State Plans

Council reconvened on Thursday morning, April 12. State plan representatives present at the meeting were invited to comment on the status of the state plan project in their states. Representatives of sixteen states were able to report before the Chairperson called time. Another three representatives reported during the Friday morning session. Of the nineteen, nine states reported that their plans had been completed. Two reported that there was little or no need for a state plan in their states and that no action was being taken to develop one. The remaining states are in some stage of plan development. Some have only recently embarked on the project; others are nearly finished.

Joint Committee on Printing

Anthony J. Zagami, General Counsel, JCP, reported on the status of the proposed revisions to the Printing and Binding Regulations. The comment period on the first draft of the revisions ended last January and the second draft is now being written, taking the comments into consideration and aiming particularly at improving clarity, especially in the area of intent. The primary goals will remain unchanged. These are to improve the management of information, access to information, and coordination among creators, managers, and users. It is expected that despite some agency criticism, the sections on documents management and distribution should remain unchanged. Mr. Zagami reviewed the basic principles behind the revised regulations. These are assuring full taxpayer access to government information, keeping costs reasonable, establishing a central sales source, making information readily available to depositories, ensuring that publications are consistently cataloged and described, and ensuring that depositories serve the public.

In reference to Title 44, United States Code, Mr. Zagami commented that he expected no challenge to chapters 17 and 19, but that there might be challenges to section 501. Department of Defense and Office of Management and Budget have challenged this section on the grounds that a single Congressional committee does not have the authority to authorize or overturn executive branch printing decisions. Section 501 provides that JCP must approve requests from executive departments to have printing performed outside of GPO. The Department of Justice supports this challenge and the issue is now under legal review.

Ms. Bernadine Hoduski, Professional Staff Member, JCP, followed with a general update on government publishing. She noted an increase in the "A-76" process, agencies turning to private organizations to publish and distribute information. There has been a general cutback in publishing. Ms. Hoduski announced that Part II of the GAO report on the depository program is available. This part contains the results of the depository library survey. Copies of the publication were available for Council members.

Discussion following the JCP presentations centered on two issues: There was concern that information privately published eludes the depository system. Mark Scully assured everyone that GPO makes every effort to track such material and bring it into the program. He admitted, however, that there may be a lag. Mr. Zagami was asked to elaborate on substantive changes in the proposed Printing and Binding Regulations. He replied that he could not comment on what they would be or how extensive. A second draft will be distributed for comment. Those who commented on the first draft will receive the second draft automatically.

Government Publications Education

The Thursday morning session concluded with a presentation on continuing education for documents librarians by Dr. Charles McClure, Associate Professor, School of Library Science, University of Oklahoma. Dr. McClure pointed out that several groups must be considered players in the education game. These include not only documents librarians and library school faculties but also the professional associations, GPO, library management and non-documents staff, and library clientele. These groups may have conflicting objectives and incentives which must be considered in order to provide a successful educational program.

There are also a number of issues to be considered. These may be expressed as questions such as, What type of learning is required? What are the target audiences? What level of education is needed and what is the best way of delivering it? How should programs be funded? How should results be evaluated? Also to be considered are who does the evaluating and what incentives can be offered to participants. These issues must be part of careful planning. Dr. McClure argued that this kind of planning is not being done now. Too often education for documents librarians is a one-shot workshop aimed at delivering introductory technical information to whoever is willing to sign up. Participants tend to be self-motivated and for this reason are probably not the ones most in need of the training.

In developing an educational program a careful needs assessment must be prepared. This process includes identifying the general goals of depository library service and then ascertaining the specific objectives related to education. The current level of competency must be determined empirically. Planning should not be based on self-perceived competency. Performance measures for documents services must be determined and then the appropriate levels of adequacy ascertained. Dr. McClure emphasized the need for measurable objectives. Without measurability, objectives cannot be evaluated. Planning, according to Dr. McClure, is not a conference room

activity. Research is necessary both to set organizational and educational goals and to evaluate the success of educational programs.

Dr. McClure suggested various alternatives for beginning the planning process including taking no action on the grounds that documents education is not necessary. Which alternative is selected is less important than selecting one of them in order to make a start. The positive alternatives recommended by Dr. McClure included (1) forming a consortium of concerned groups (GPO, GODORT, library schools) to develop a written plan, (2) GPO's taking the initiative by issuing a request for proposal for a needs assessment or a written plan, and (3) requiring and supporting regional depositories to take a more active role in education and direct assistance to selectives.

In the discussion that followed Dr. McClure's talk there appeared to be general agreement with his arguments. Council Member Sandra Faull asked whether a statement of goals and objectives should be the first step in the planning process. Dr. McClure replied that theoretically that was true but that in practice it may be necessary for someone to decide to take action and to build from there. Ms. Faull also pointed out the need to change attitudes from negative to positive. Incentives for education should not take the form of "Your job's on the line," for example, but rather "Let's improve the institution." Dr. McClure added that it must be assumed that all trainees are educable. Jeanne Isacco wondered how many state plans included an education element. Patricia Reeling described a self-evaluation conducted by Rutgers and argued that such self-evaluations are needed periodically. There was discussion of certification of documents librarians or of depository programs as a framework for evaluating competencies and recognizing achievement. The question was raised as to who would do the certifying, GPO or ALA, for example.

National Information Policy

The discussion on national information policy which began with the panel presentation on Wednesday afternoon was resumed. Jeanne Isacco read a letter she had received from Toni Carbo Bearman, Director of NCLIS, who had been invited to participate. Dr. Bearman wrote that she regretted that prior commitments prevented her from attending the Council meeting. She reported that national information policy would receive a high priority on NCLIS's agenda over the next two years. Specifically, NCLIS will be reviewing for possible revision the Domestic Council Committee Right of Privacy Report to the President first released in 1976. In addition, NCLIS will be tracking executive and legislative branch activities in the area of information policy.

Peyton Neal was invited to summarize the major milestones in the development of an information policy. He began with the Brooks Act (1965) and continued with the attempted revision of Title 44 in 1979/80 and the Paperwork Reduction Act. He also included the Grace Commission report, revision of the Printing and Binding Regulations, OMB Circulars A-25, A-3, and A-76, comments by ex-Public Printer Danford Sawyer, and the proposal for a private and non-profit organization to assume the activities of NTIS. He concluded his summary by stating that there are at present fifty bills in

Congress bearing on federal information and its distribution. Mr. Neal also listed the major "stockholders" in the information policy issue. These include besides, GPO and the library associations, organizations representing the publishing and computer manufacturing industries.

Council and the audience concentrated on the issue of availability of machine readable information and concerns about involving the private sector. It was pointed out that availability does not ensure access. Charles McClure suggested that access implies additional costs in local training. Even microfiche is not yet truly accessible. Judy Myers remarked that when third parties (i.e. a private sector publisher) are involved in the information dissemination process, the possibility of communication error is increased. It was also argued that the private sector, through selective publication, can effectively block full access to information. However, Bernadine Hoduski pointed out that public/private cooperation in information dissemination exists now and that the real issue is control. She argued that contract provisions and procedures need to be carefully worked out to protect distribution. Kenyon Rosenberg said that libraries must make choices based on what they need, not what they think they ought to have.

At this point Council again adjourned for individual committee sessions.

Election of Chairperson-Elect

Council reconvened on Friday morning, April 13. Dan MacGilvray, GPO, announced that a tour of the Regional Printing Procurement Plant had been arranged for Friday afternoon. Chairperson Jeanne Isacco called for nominations for Chairperson-Elect of Council. Jennie B. Cross and Marian Carroll were nominated. Ms. Carroll respectfully declined and Ms. Cross was unanimously elected.

Committee Reports and Resolutions

Committee chairs read their reports of committee activities and presented their committees' proposed resolutions. Copies of the reports are attached.

The Depository Systems Committee presented a resolution relating to the certification of documents librarians. The resolution was withdrawn by the committee because discussion revealed considerable disagreement on whether libraries or librarians should be certified and what authority should perform the certification.

During the report of the GPO Operations Committee, a number of comments were made. Mr. DiMario agreed to supply the Detailed Functional System Requirements (DFSR) for the Federal Documents Data Base (FDDDB) to Council members.

Mr. Scully announced that the Publications Reference File (PRF) for March 15, 1984, had been damaged and is expected to be shipped around April 20. A new contractor for PRF should solve delay problems. Mr. Scully also

announced that PRF format changes resulted in a 20% reduction in the number of fiche in each issue and a savings of \$24,000 per year.

Ms. Hoduski responded to criticisms regarding classification, headers, and packaging of the DOE fiche. El.99 was selected as a class over El.28 because it is more comprehensive. Placing report numbers on top of the class number in the header is an aid to libraries filing by report number alone. Placing single fiche in an envelop, rather than an entire publication, provides added protection.

Council Aims and Structure

Ms. Isacco spoke on the aims and objectives of the Depository Library Council and presented the new Council structure previously agreed upon by the members. In the future Council will try to take a more active stance, initiating action on issues rather than simply reacting to problems. Also, Council will try to devote more time and effort to the larger issues without ignoring the more specific, "nitty gritty" problems. Council feels the need to perform more of its work as a "committee of the whole" so that all members can be familiar with issues discussed. A tighter Council schedule will be followed with some restriction in the amount of time scheduled for open forums so that members can accomplish their work without meeting late into the night.

Council will be restructured into two committees. This will provide committees with a larger membership and minimize the audience's need to choose among competing committee meetings. These committees, as yet unnamed, will have areas of responsibility as follows: One will concentrate on GPO activities and deal with depository services, automation, and procedures. The other will concentrate on depository library needs and deal with education, state plans, inspections, problems of regionals, etc. Chairperson assignments were not announced.

Audience comment on Ms. Isacco's presentation centered on the need to protect the "open forum" time when depository librarians can present problems and issues for the consideration of Council. Ms. Isacco said she hoped Council would always be responsive to audience needs; that meetings would always be open and audience comment invited.

Adjournment

Council was adjourned at 11:30 AM, Friday, April 13.

Committee Members: Carol Turner, Richard Nicoles, Marian Carroll,
Jan Swanbeck, Chair

Wednesday, April 11, 1984

The Bibliographic Control Committee began its first meeting with a discussion of GPO's response to fall resolution number 6. In this response, GPO indicated that letters had been sent to representatives of the major bibliographic utilities in order to assess the impact of their proposed discontinuance of personal name authority work. To date, responses have been received from RLIN and UTLAS. Copies of these letters were distributed to those present. RLIN, in its letter, pointed out that although the RLIN system would be able to accomodate GPO records for which authority work had not been done, these records would carry a "non-standard" or "unknown standard" record-level designation. This would force users of RLIN records to inspect each record. RLIN went on to offer two alternative proposals.

1. That council and GODORT strongly encourage all bibliographic networks to implement a computer-to-computer link that will facilitate rapid exchange of authority data.
2. That council and GODORT work towards the acceptance and use of national minimal level category standards.

UTLAS (University of Toronto Library Automation Systems), in its letter, noted that their users depend upon source agencies for quality cataloging, and if standards are reduced by the source agencies, the costs are then passed on to individual libraries. Agnes Ferruso presented to the committee, on behalf of the Library of Congress, position papers on personal name authority work and minimal level cataloging. With regard to personal name authority, the Library of Congress states emphatically that it, as well as its cooperating partners, must continue personal name authority work. Its position paper on minimal level cataloging outlines the basic guidelines for a minimal level record adopted in 1979 by the Library of Congress and the Association of Research Libraries and describes Library of Congress's use of minimal level cataloging. In the ensuing discussion, it was suggested that the Library of Congress papers contradict each other. One paper calls for continuing personal name authority work, while the other paper puts forth minimal level cataloging with authority work optional as a solution to backlogs. The problem of the lack of a field-level indication in MARC format that authority work has been done on a particular access point was discussed, and the question was raised as to whether or not the MARC format committee has discussed this. In a discussion of minimal level cataloging, the difficulty of developing criteria by GPO satisfactory to a wide variety of users was addressed. Bernadine Hoduski cited the statistics from the GAO report, Depository Librarians' Views on GPO's Administration of the Depository Library Program, which indicates that half of the librarians felt that discontinuing name authority would have a negative impact. Other statistics were cited from this report which indicate that librarians are satisfied with the current level of cataloging. Over 90% of the librarians surveyed wanted GPO to continue using LC subject headings.

Since a minimal level record does not include subject headings, this implies that it would be unacceptable to depository librarians. When asked what GPO's future plans were with regard to personal name authority work, the committee was informed that no changes were planned. GPO has not yet heard from OCLC and WLN on this issue and would make no decision without their input.

Thursday

On Thursday, Judy Myers presented to the committee, for discussion, a draft document outlining steps/processes required to clean up the GPO cataloging tapes. She began the discussion with the announcement that Mr. Barrett and Mr. DiMario have stated that they are committed to cleaning up the tapes and to making on-going corrections which will be distributed in machine readable form to subscribers. She went on to say that they needed as much information as possible relevant to cleaning up the tapes, including a detailed summary of this meeting. Some issues which did arise during the discussion which should be noted are as follows:

1. In a discussion of subject headings, the question of progress on the development of an LC/GPO subject authority cooperative project was raised. It was felt that this proposal which had been tabled by both agencies should be revived.
2. It was suggested that GPO should convey to OCLC that LC records in some instances continue to bump GPO records, resulting in a loss of unique GPO identifiers.
3. The fact that GPO continues to catalog microforms as paper copy was raised. Those present felt strongly that if GPO is distributing publications in microform, it should provide cataloging records which describe microform.

Sally McClean then summarized GPO's plans to issue corrections to the tapes in machine readable form. The committee's support for this proposal was addressed by a resolution. With very little time remaining, the committee discussed the format of the Monthly Catalog, addressing specifically the proposal prepared by GPO. Concern was expressed as to how the changes recommended by Council and GPO would affect the size and cost. It was pointed out that the GAO Report indicates that librarians are satisfied with the Monthly Catalog. In light of the lack of time available at this meeting, the committee hopes that this important issue will be discussed at the fall meeting.

BIBLIOGRAPHIC CONTROL COMMITTEE

[Late Report, Seattle, WA, September 15-17, 1983]

Committee Members: Carol Turner, Richard Nicoles, Jan Swanbeck, Chair

The Bibliographic Control Committee began its first meeting with a discussion of the response to spring resolution No. 5; specifically, GPO's proposal to discontinue personal name authority work on October 1, 1983. It was pointed out that Council had requested GPO to take such action in conjunction with the Library of Congress. It was further noted that Council recommended continuation of personal name authority work for those names which would cause searching problems.

Sarah Kadec indicated that authority work would continue for these exceptions if this plan is implemented. WLN members stressed that their utility would not accept records for which authority work had not been done. Bernadine Hoduski suggested that a survey be conducted by Council to determine the impact of this proposed change to users of GPO cataloging records. Those speaking in favor of the change pointed out that personal name authority work is not done by NTIS and DOE, for example, and this does not impede access to tech reports. Ken Rosenberg of NTIS announced that the SCI-Tech agencies had agreed on a standardized form of personal names, which is last name and first two initials. At this point the committee decided to defer further discussion until the issue could be brought up to Council as a whole.

The next item of business was the authentication of serial records through the CONSER project. Those WLN members present stated that GPO's serial records have not been loaded into their utility because they have not been authenticated. It was noted that all GPO serial records have been upgraded to AACR 2, but are currently available only to OCLC users. It was also noted that this is a part of GPO's interagency agreement with the Library of Congress. All present agreed that GPO as a CONSER member should participate by authenticating its serial records.

The committee then considered, at GPO's request, its plans to automate its shelf list, beginning with online records created since 1976. Concern was expressed about creating a shelf list from the GPO tapes which contained numerous errors and are incomplete. It was suggested at this meeting that GPO use its existing shelf list when automating, and should begin with current serials and cuttered publications.

The committee felt that it would be difficult, if not impossible, to assign accurate classification numbers if GPO were to rely on the Monthly Catalog tapes as they now exist, and as stated in the Admin. Notes, on government and commercial indexes and microfilm and fiche files prior to 1976. However, all present supported the concept of an automated shelf list and saw this as potentially a useful tool for depository libraries.

On Friday, discussion began with GPO's proposal to distribute the Monthly Catalog in dual format. The abbreviated paper version was considered to be unacceptable because the register contained inadequate bibliographic information, and the indexes contained only one data element. Reference was made at the meeting

to a GODORT discussion document developed in 1982. Those present decided that this proposal better meets the needs of the users of the Monthly Catalog.

Marian White reported to us on a Finding Aid to the Senate publications developed by the Senate Librarian for depository libraries. She explained, at that time, that asterisks indicate those titles not distributed because they are for staff use only.

Next, Jean Ott gave the committee some background on the classification manual, the first chapter of which was distributed to Council members. Nothing in writing had existed on classification until a few years ago, when the section chiefs began recording their policies. In order to satisfy Council's request for distribution of the classification manual, GPO contracted with Mae Collins to write this. Concerns expressed by those present were incorporated into a resolution.

We then briefly discussed the note in Admin. Notes, Volume 4, No. 6, indicating that GPO is implementing Paul Thurston's suggestion calling for GPO to set aside a group of numbers attached to the general publications classes throughout the scheme. All present welcomed GPO's decision.

The prior day's discussion of personal name authority was continued. It was suggested that personal name authority work be discontinued for technical reports only. The one WLN member present felt that she could live with this decision, even though their utility would not accept these records. WLN's problems with authority work prompted the committee to recommend that GPO consult with the bibliographic utilities before making this change.

DEPOSITORY LIBRARY SYSTEMS COMMITTEE REPORT
April, 1984, Atlanta GA.

Members present: Jenny Cross, Pat Reeling, Mildred Mason and Sandy Faull

On Wednesday, April 11, the Committee reviewed the responses to the Fall resolutions. The first issue raised was the new inspection form. Both the inspectors and librarians who had been inspected are happy with the new form. The librarians present mentioned that they had not known there was a new form and they had attempted a self-evaluation prior to the inspector's visit which proved futile when the questions were not the same. The librarians who had not been inspected in the last three months in attendance were also unaware of the new form. We have asked in a resolution that the new inspection form be distributed to the depository libraries. One regional in Oklahoma has used this new form with their selective depositories and got several directors to address the problems in their libraries so the next time these libraries are inspected, they will achieve an excellent rating.

Last spring, our committee submitted a draft of a pamphlet on How to become a depository library. Paul Thurston, then at the Detroit Public Library, worked hard to develop this tool to help regionals and state libraries answer questions from interested libraries who want to become a federal depository. It was supposed to be distributed to depository libraries. It has not been sent out. We have requested that it be distributed to depository libraries.

In reading the response to the resolution on the Certificates of Merit and greater publicity, we felt GPO might have misunderstood what we wanted. We would like to see more publicity in the library literature on who has received these awards and the reason for them. The documents community would like to know who are the outstanding depository libraries in the country. We also would like to see recognition given to these libraries in major library journals. Documents librarians in the audience were unaware that these certificates were also given for anniverseries of 25 years or more as a depository library if requested by the library. This part of the program needs to be given higher visibility.

Many documents librarians were attending their first Council meeting and were very impressed with the fact sheets and other information provided by GPO. They requested this information be distributed to depository libraries in a timely manner so that the many documents librarians who are unable to attend Council meetings have access to the same information.

The next topic of discussion was the Depository Library Manual. The fourth draft was handed to Council members as they arrived at the meeting. Dan MacGilvray, Administrative Librarian at GPO, said the manual needs a final review and editing. The only section that needs to be rewritten is the technical processing section and that is because it is based on the old Instructions to Depository Libraries. There is a completely revised edition of the Instructions that is at the printer so this section will be rewritten as soon as the new Instructions are available. Volunteers from the attendees divided up the sections for review. The deadline is June 1, 1984. Most sections are so small that it should be done faster than that. Margaret Powell, Documents Librarian from the College of Wooster in Ohio, has agreed to do the final general editing of the overall manual. She has editing and manuscript preparation experience. We hope to have all but the technical processing section done by August 1. Because of the great interest in this project from the documents community, a suggestion

that GPO publish the manual in sections as special issues of Administrative Notes on white paper as they become available so it would be issued as soon as possible. There was disagreement on this idea among committee members. One item of concern was the chapter on GPO which GPO agreed to write was not part of the draft. As originally conceived, this chapter would include a organization chart of GPO and then of the Superintendent of Documents division, the telephone numbers contact list for LPS, and a brief discription of each section in this division with major job responsibilities listed. During the automation presentation of GPO, the organizational charts do exist. Hopefully this chapter will be written by August 1 and included in the manual.

Thursday

Discussion of government publications education problems and opportunities based on Dr. McClure's morning presentation occupied the committee's time. Needs assessment has to be done first, before any discussion about new training programs and who should be responsible for them takes place. We agreed that GPO should be asked to convene a task force to advise GPO on conducting a news assessment. We also talked about incentives needed for continuing education activities. Dr. McClure mentioned he would like some accountability that institutions/administrations supported documents librarians in such activities. He suggested that GPO investigate the possibility of a certification plan for documents librarians. Until a plan is actually developed, most documents librarians are unsure whether the certification program is a good idea. (As more discussion on this issue took place, nobody liked the idea of a federal agency getting involved in a professional aspect of librarianship and the idea was dropped from the resolutions presented Friday morning at the full Council meeting.)

How do we reach remote libraries who have little access to training? Joe McClane's combination of inspection and workshop trip to Arizona is one way to reach them. The Committee wishes to commend GPO for allowing such a two day workshop to take place with GPO staff. We hope this will continue. The anticipated arrival of the slide-tape of GPO is another good step. The Committee would also like to see the video-tape of the last GPO workshop edited and made available to depository libraries for training activities.

General discussion ceased and resolution writing began.

DEPOSITORY LIBRARY COUNCIL
ATLANTA, GEORGIA
APRIL 11-13, 1984

GOVERNMENT PRINTING OFFICE OPERATIONS COMMITTEE REPORT

Members Present:

Dennis Bruce
Bruce Morton
Johanna Thompson
Barratt Wilkins
Steven Zink, Chair

The Government Printing Office Operations Committee of the Depository Library Council held meetings on the afternoons of Wednesday, April 11, and Thursday, April 12, 1984, followed by its presentation of proposed resolutions for consideration by the full Council on Friday morning, April 13. For clarity this report is presented by the topics discussed in the two Committee meetings.

Most of the discussion in the GPO Operations Committee centered around GPO's responses to Council's Fall 1983 resolutions number 17 (dealing with the matter of dropping important information from covers of high-use Congressional materials due to the use of new binding methods), number 16 (the proposed Federal Documents Data Base plan), and number 19 (the suggestion that all materials represented in the Monthly Catalog should be received on deposit).

In examining the GPO's response to resolution number 17, several members of the audience expressed continued dismay over the inadequate information found on the covers of the List of Sections Affected, the Federal Register, and the Congressional Record. They urged that the Council resubmit resolution number 17 for a more detailed and perhaps a more positive response.

In discussing resolution number 16, dealing with the proposed Federal Documents Data Base, Dennis Chastain of the GPO answered queries concerning details of the agency's plans and served as a general resource person for the Committee meetings. Questions were raised concerning the proposed system, the possible timetable for implementation, as well as the various components of the database. A substantial amount of time was devoted to expressing the Committee's desire that the detailed specifications be released to the members of Council for examination and comment. In the final analysis, the Council expressed concern that it would be unable to discuss the proposed system in a meaningful way until detailed specifications were released.

Concerning the Council's request in the Fall 1983 resolution number 19 that the GPO supply all non-depository titles represented in the Monthly Catalog in microfiche, members of the GPO staff asserted that this might be difficult for two reasons: (1) some of the material listed as non-depository in the Monthly Catalog, if supplied in microfiche, would be in violation of the GPO guidelines to be followed in converting paper materials to microfiche, and (2) perhaps a more important consideration on the part of GPO was that these materials represented titles from agencies which had supplied an inadequate number of paper copies for distribution to depository libraries. It was indicated by GPO staff that if the Library Programs Service consistently filmed these titles at its own expense, the issuing agencies might find it financially convenient to regularly supply the GPO with insufficient quantities for distribution to depository libraries. As a result the GPO would be, in effect, paying for agencies' materials for library distribution.

Nevertheless, Committee members and the audience still requested that steps be taken to insure that all materials cited in the Monthly Catalog be distributed to depository libraries. A compromise resolution was drafted with the expectation that the issue would be discussed again at the Fall 1984 meeting of the Depository Library Council.

As has been the case in other meetings of the GPO Operations Committee, members heard from various individuals via letters or from the audience in attendance that numerous day-to-day problems of GPO operations proved troublesome in administering depository libraries. Some of the persistent problems outlined were: (1) considerable damage to distributed depository microfiche caused by rubber band residue; (2) bending of loosely packed microfiche in shipments; (3) arrival of unbound publications fastened together with a single staple in the upper left-hand corner or otherwise without binders (SuDocs numbers HE 20.7002:V 17, Y3.T25:45 P 87/final, E 1.45/2:982, HE 20.3362/3:P94/4/978, I 19.42/4:83-4003 were provided by a member of the audience as recent examples); (4) too many separate packages appearing on one shipping list; (5) missing shipping lists; (6) problems inherent in the new shipping list numbering system which make it difficult to determine the number of shipping lists released each day; (7) problems of serials and series being distributed in mixed microfiche and paper format (an instance of a single microfiche issue of the Department of State Bulletin was noted); (8) receipt of out-of-print responses to claims, even if claims are filed immediately; (9) datedness of the Publications Reference File even though it was to be distributed on a far more current basis; (10) receipt of technical report summaries while the full text of the report is available only from the National Technical Information Service.

As much as the Committee would like to be able look beyond these recurring problems to larger issues, the specific

complaints remain constant and it is believed that they deserve the attention of the Committee. In two days of discussions these day-to-day specific concerns of depository librarians resulted in speculation that many of these problems were the result of GPO's lack of sufficient attention to quality control and a breakdown in the establishment or implementation of procedures. Discussions of the Committee and the audience indicated that solutions would not necessarily be accomplished with the automation of existing practices.

Another topic of discussion centered around the problems encountered with the beginning of distribution of the Department of Energy Technical Information Center microfiche. Although the GPO reminded members of the Council that the distribution of the DOE microfiche was being conducted at the Department of Energy's expense and direction, GPO expressed a willingness to transmit the Council's concerns to DOE. Problems were raised by members of the audience and by letters received from members of the Depository Library community. Problems discussed included: (1) concern over the establishment of a separate E 1.99 Superintendent of Documents classification stem for this material while E 1.28 was used in the past, giving rise to a division of the materials in the collection; (2) concern over the decision to use the Energy Research Abstracts accession number after the SuDocs stem rather than the more frequently cited and requested laboratory report number; (3) random order of the Technical Information Center packing lists requires costly staff time to check shipments against packing lists; and (4) undesirable practice of including each microfiche in a separate envelope requiring additional space in microfiche cabinets.

The Committee briefly discussed two issues (concerning "expansion of the List of Classes" and the distribution of item cards) on which the Government Printing Office had asked for advice from the Council. The changes proposed appeared to be rather extensive. Since the Council and the Operations Committee received this request for advice only upon arrival in Atlanta, a decision was made to table discussion of the issues.

There was also a brief discussion by members of the Committee and by the audience about the possibility that the GPO might be amenable to providing some monetary support to individuals wishing to conduct projects dealing with depository library concerns. The Committee expressed considerable interest in this possibility and will pursue the matter.

SERIALS/PERIODICALS UPDATE

6June84

- A 105.33/2:(date) Cold storage annual summary. Item 24-G (MF). Title changed to: Cold storage ... summary (OCLC 10570556). Item changed to: 24-G-4 (MF). Class changed to: A 92.21/2:(date). Changes effective with 1983 issue; exact date of title change is unknown.
- A 110.9:(date) Meat and poultry inspection program issuances. Item 21-T. Title changed to: Compilation of meat and poultry inspection issuances -- (OCLC 10806897) -- with Feb. 1984.
- C 55.226:(date) United States earthquakes. Item 208. Class changed to: I 19.65/2:(date). Effective with 1981 issue, published solely by the U.S. Geological Survey.
- D 101.93:(date) Schedule of education courses and special programs (OCLC 10806154). Item 322-L. Title changed to: Educational services brochure and schedule of courses -- (OCLC 10806280) -- first issue received with new title was Summer 1984, exact date of change unknown.
- E 1.53/2:(v.nos.&nos.) LBL news magazine. Item 429-E-1. Last issue published was v. 8, no. 1-2 (spring-summer 1983). A new issue is being prepared.
- PM 1.29:(date) Federal fringe benefit facts. Item 301-A. Title changed to: Compensation report -- with fiscal years 1981 & 1982. Future issues will be published each spring covering one fiscal year.

GENERAL INFORMATION

- C 3.255/2-2: Census of retail trade: Geographic area statistics, advance reports. Item 132-A-(nos.). Discontinued with 1977.
- C 3.256/2-2: Census of wholesale trade: Geographic area statistics, advance reports. Item 132-B-(nos.). Discontinued with 1977.
- C 3.257/2-2: Census of service industries: Geographic area statistics, advance reports. Item 132-C-(nos.). Discontinued with 1977.
- CSA Community Services Administration.
Abolished by Public Law 97-35 of Aug. 13, 1981. All CSA publications were discontinued.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
May 21, 1984	May 22, 1984	May 23, 1984	May 24, 1984	May 25, 1984
P840521-1 " " -2 " " -3#	P840522-1 " " -2 " " -3#	P840523-1 " " -2 " " -3 " " -4#	P840524-1 " " -2 " " -3 " " -4 " " -5#	P840525-1 " " -2 " " -3 " " -4#
NONE	NONE	M840523-1 " " -2 " " -3 " " -4 " " -5 " " -6#	M840524-1 " " -2 " " -3#	M840525-1#

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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
May 28, 1984	May 29, 1984	May 30, 1984	May 31, 1984	June 1, 1984
HOLIDAY	P840529-1 P840529-2 P840529-3 P840529-4 P840529-5#	P840530-1 P840530-2 P840530-3 P840530-4 P840530-5 P840530-6#	P840531-1 P840531-2 P840531-3 P840531-4#	P840601-1 P840601-2 P840601-3 P840601-4 P840601-5#
HOLIDAY	M840529-1 M840529-2 M840529-3 M840529-4 M840529-5#	M840530-1 M840530-2 M840530-3 M840530-4#	M840531-1 M840531-2 M840531-3 M840531-4#	M840601-1 M840601-2 M840601-3 M840601-4#

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MONDAY

June 4, 1984

P840604-1
P840604-2
P840604-3
P840604-4
P840604-5#

TUESDAY

June 5, 1984

P840605-1
P840605-2
P840605-3
P840605-4
P840605-5#

WEDNESDAY

June 6, 1984

P840606-1
P840606-2
P840606-3
P840606-4#

THURSDAY

June 7, 1984

P840607-1
P840607-2
P840607-3
P840607-4#

FRIDAY

June 8, 1984

P840608-1
P840608-2
P840608-3
P840608-4
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MICROFICHE

62

PAPER

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SHIPPING LIST FOR THE WEEK OF JUNE 11, 1984

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
June 11, 1984	June 12, 1984	June 13, 1984	June 14, 1984	June 15, 1984
P840611-1 P840611-2 P840611-3 P840611-4#	P840612-1 P840612-2 P840612-3 P840612-4 P840612-5#	P840613-1 P840613-2 P840613-3 P840613-4#	P840614-1 P840614-2 P840614-3#	P840615-1 P840615-2 P840615-3 P840615-4 P840615-5#
M840611-1 M840611-2 M840611-3 M840611-4#	NONE SCHEDULED	M840613-1 M840613-2 M840613-3#	M840614-1 M840614-2 M840614-3#	M840615-1 M840615-2 M840615-3 M840615-4#

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DEPOSITORY ADMINISTRATION BRANCH SHIPPING LISTS FOR THE WEEK OF JUNE 18 THROUGH JUNE 22, 1984

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
P840618-1 P840618-2 P840618-3#	P840619-1 P840619-2 P840619-3 P840619-4#	P840620-1 P840620-2 P840620-3#	P840621-1 P840621-2 P840621-3 P840621-4 P840621-5#	P840622-1 P840622-2 P840622-3 P840622-4 P840622-5 P840622-6#
M840618-1 M840618-2 M840618-3#	M840619-1 M840619-2 M840619-3 M840619-4 M840619-5#	M840620-1 M840620-2 M840620-3 M840620-4 M840620-5#	M840621-1 M840621-2 M840621-3 M840621-4#	M840622-1 M840622-2 M840622-3 M840622-4 M840622-5 M840622-6 M840622-7#

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!! F L A S H !!

Washington, D.C. 20401

JUNE 14, 1984

11:00 A.M. D.S.T.

DEPOSITORY LIBRARIANS:

THE FOLLOWING 'CALL LETTERS' HAVE BEEN ADDED TO OUR LIST OF BROADCAST STATIONS AIRING THE FEDERAL DEPOSITORY LIBRARY PUBLIC SERVICE ANNOUNCEMENTS:

<u>RADIO</u>	<u>TELEVISION</u>
WDOD - CHATTANOOGA, TN	WCCB - CHARLOTTE, NC
WLOP - OGLESBY, IL	WPCQ - CHARLOTTE, NC
KLO/AM - ODGEN, UT	KFDC - WICHITA FALLS, TX
KSTP - MINNEAPOLIS, MN	WTRF - WHEELING, WV
WDUZ - GREEN BAY, WI	WHO - DES MOINES, IA
WMAL - WASHINGTON, DC *	WSLS - ROANOKE, VA *
WHJJ/AM - PROVIDENCE, RI **	KPHO - PHOENIX, AZ
KPEL - LAFAYETTE, LA *	WRC - WASHINGTON, DC
KFSD/FM - SAN DIEGO, CA	KDSK - ST. LOUIS, MO *
KTKN - KETCHIKAN, AK	WSPA - SPARTANBURG, SC
KVOY - YUMA, AZ	
KGNR - SACRAMENTO, CA	

THANKS TO ALL OF YOU WHO HAVE ALREADY FORWARDED REPORTS OF THE SPOTS HAVING BEEN AIRED ON RADIO AND/OR TELEVISION STATIONS IN YOUR AREA. THIS KIND OF FEED-BACK IS VERY HELPFUL TO US.

PLEASE KEEP UP THE GOOD WORK. ANY NEWS YOU HEAR ABOUT THE PSAS CAN BE SENT TO ME AT THE GOVERNMENT PRINTING OFFICE, STOP: MK, WASHINGTON, DC 20401, OR CALL (202) 275-3634.

Joyce

JOYCE C. TRUMAN

MEDIA PLACEMENT SPECIALIST

* SPOTS HAVE BEEN HEARD ON STATION SEVERAL TIMES.

** SPOT HEARD ON STATION DURING BOSTON RED SOX GAME.

UNITED STATES SENATE
98th Congress

AN-v5n9-6/84

Senate Committee Hearings
Listed in Numerical Sequence

1984, No. 10

May 16 through 31, 1984

Page 1 of 2

Number	Title	Committee
98-150, Pt.6	Management of the Department of Defense	Governmental Affairs
98-629, Pt.II	Competitive Equity in the Financial Services Industry	Banking, Housing, and Urban Affairs
*	* * *	* * *
98-708	Alternative Financing Plan for the Clinch River Breeder Reactor	Energy and Natural Resources
98-709	Social Security Coverage for Employees of Religious Organizations	Finance
98-710	Nominations of Ruth O. Peters and Frieda Waldman	Governmental Affairs
98-711	Oversight of the General Accounting Office	Governmental Affairs
98-712	Central Interstate Low-Level Radioactive Waste Compact	Judiciary
98-713	State Mining and Mineral Resources Research Institute Program	Energy and Natural Resources
98-714	Acid Rain, 1984	Environment and Public Works
98-715	North Carolina Wilderness Areas	Agriculture, Nutrition, and Forestry
98-716	Contractual Arrangements with the Tennessee Valley Authority for the Purchase of Electric Power	Environment and Public Works
98-717	USIA: Recent Developments	Foreign Relations
98-718	1983-84 Miscellaneous Tax Bills, VIII: S. 499, S. 831, S. 842, S. 1231, S. 1807 and S. 1914	Finance
98-719	Public Lands Acquisition Alternative Act of 1983	Finance
98-720	Contamination from Ethylene Dibromide (EDB)	Environment and Public Works

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98-721	Ground Water Contamination (Field hearings in Bozeman, Montana; Washington, D.C.; and, Rochester, Minnesota)	Environment and Public Works
98-722	Protection of Historic Shipwrecks, and the National Maritime Museum	Energy and Natural Resources
98-723	American Women: Three Decades of Changes	Joint Economic
98-724, Pt.1	Department of Defense Authorization for Appropriations for Fiscal Year 1985: U.S. Military Posture	Armed Services
98-725	Forum for Families: Quality of American Family Life	Labor and Human Resources
98-726	Rehabilitation Amendments of 1983 (Field hearing in Midvale, Utah)	Labor and Human Resources
98-727	Modernizing Federal Restrictions on Gaming Advertising	Judiciary
98-728	The Effectiveness of Federal Child and Maternal Health Programs	Joint Economic
98-729	Small Business Innovation Development Act, Public Law 97-219	Small Business
98-730	White Sands Missile Range, New Mexico	Energy and Natural Resources
98-731	Civilian Agency Multiyear Contracting Act of 1984	Governmental Affairs
98-732	Long-Term Health Care	Finance
98-733	Profile of Organized Crime: Great Lakes Region	Governmental Affairs
98-734	Review of the Grace Commission Report on the Department of Agriculture	Agriculture, Nutrition, and Forestry
98-735	Hunger in Africa	Foreign Relations

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98-469, Pt.2	Ground Water Recharge in the High Plains States; and Delivery of Water to the North Platte Irrigation Project (Field hearing in Woodward, Okla.) (The complete designation for S.Hrg.98-469 is S.Hrg.98-469,Pt.1.)	Energy and Natural Resources
*	* * * *	* * *
98-736	Federal Antitrust Enforcement and Its Impact on Small Business	Small Business
98-737, Vol.1	First Concurrent Resolution on the Budget--Fiscal Year 1985 (This item was printed with the incomplete identifying number S.Hrg.98-737; a subsequent errata notice correctly designated this hearing as S.Hrg.98-737,Vol.1.)	Budget
98-737, Vol.2	First Concurrent Resolution on the Budget--Fiscal Year 1985	Budget
98-737, Vol.3	First Concurrent Resolution on the Budget--Fiscal Year 1985	Budget
98-738	Social Security Disability Program Reform (Field hearings in Memphis and Nashville, Tenn.)	Budget
98-739	S. 1920, Small Business Computer Crime Prevention Act	Small Business
98-740	Nomination--Federal Communications Commission (Patrick, Dennis R., to be a member, Federal Communications Commission)	Commerce, Science, and Transportation
98-741	Toxicity Testing of Chemicals	Environment and Public Works
98-742	Railroad Retirement and Unemployment Insurance Solvency Act of 1983	Labor and Human Resources
98-743	Marketing Alternatives for Alaska North Slope Natural Gas	Energy and Natural Resources

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98-744	Grace Commission Recommendations	Finance
98-745	Coast Guard Polar Icebreaking Operations	Commerce, Science, and Transportation
98-746	Maritime Administration Authorization	Commerce, Science, and Transportation
98-747	Landsat Commercialization	Commerce, Science, and Transportation
98-748	Tandem Truck Safety Act of 1984	Commerce, Science, and Transportation
98-749	Federalism and the Federal Judiciary	Judiciary
98-750	Strategic Defense and Anti-Satellite Weapons	Foreign Relations
98-751	Census Bureau's Report on Federal Expenditures for Fiscal Year 1983	Governmental Affairs
98-752	World Petroleum Outlook--1984	Energy and Natural Resources
98-753	Trends in the Fiscal Condition of Cities	Joint Economic
98-754	NASA Authorization for Fiscal Year 1985	Commerce, Science, and Transportation
98-755	Marxism and Christianity in Revolutionary Central America	Judiciary
98-756	Nomination (Casillas, Frank C., to be Assistant Secretary of Labor for Employment and Training, Department of Labor)	Labor and Human Resources
98-757	Fiscal Year 1984 Supplemental Request for Department of Defense	Appropriations
98-758	Fiscal Year 1985 Budget Review	Environment and Public Works
98-759	Federal Reserve Pricing Policy on Check Clearing Services	Banking, Housing, and Urban Affairs
98-760	S. 2069, a Bill to Amend the Small Business Act in Order to Permit the SBA to Approve Combined 7(a) Regular Business Loans and 502/503 Development Company Loans Which Exceed \$500,000	Small Business

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98-761	Implementation of the Surface Transportation Assistance Act of 1982	Environment and Public Works
98-762	Public Buildings Authorization Act of 1984	Environment and Public Works
98-763	Nomination--Marine Mammal Commission (Evans, Dr. William, to be Chairman, Marine Mammal Commission)	Commerce, Science, and Transportation
98-764	Automobile Odometer Modification	Commerce, Science, and Transportation
98-765	Food Stamp Optional Block Grant Act	Agriculture, Nutrition, and Forestry
98-766	Renewable Energy Industry Development Act of 1983	Energy and Natural Resources
98-767	Nominations--Department of Commerce (Jones, Sidney, to Be Under Secretary of Commerce for Economic Affairs; and, Margulies, Irving Phillip, to Be General Counsel, Department of Commerce)	Commerce, Science, and Transportation
98-768	Nominations--Department of Transportation (Hardin, Charles, to Be Assistant Secretary of Transportation for Governmental Affairs; and, Marquez, Jim J., to Be General Counsel, Department of Transportation)	Commerce, Science, and Transportation
98-769	Idaho Forest Management Act of 1984	Energy and Natural Resources
98-770	Refinancing the Bond Indebtedness of the John F. Kennedy Center for the Performing Arts	Environment and Public Works
98-771	Program Fraud Civil Penalties Act of 1983	Governmental Affairs
98-772	Coast Guard Authorizations (Fiscal Years 1985 and 1986)	Commerce, Science, and Transportation

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98-195	Legislative Calendar No. 3 (May 24, 1984)	Foreign Relations
98-196	Industrial Policy Movement in the United States: Is It the Answer?	Joint Economic
98-197	A Summary of Findings on the Impact of Coal Land Exchanges on Value of Indian-Owned Coal	Indian Affairs
98-198	Estimating the Effects of Economic Change on National Health and Social Well-Being	Joint Economic
98-199	Not yet authorized for printing	
98-200	Economic Change, Physical Illness, Mental Illness, and Social Deviance	Joint Economic
98-201*	Conference Worksheet: H. Con. Res. 280	Budget
98-202	Revised Table for Apportioning 1985 and 1986 Fiscal Year Funds for the National System of Interstate and Defense Highways	Environment and Public Works
98-203	Revised Tables for Apportioning 1984 and 1985 Fiscal Year Funds for Interstate Substitute Highway and Transit Projects	Environment and Public Works and Banking, Housing, and Urban Affairs
98-204	A Plan to Establish an Independent Agency for Social Security	Congressional Panel on Social Security Organization
98-205	Treaties and Other International Agreements: The Role of the United States Senate	Foreign Relations

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98-19	United States Senate: Ninety-eighth Congress (Membership list and seating arrangement in the Senate Chamber, March 20, 1984)	Rules and Administration
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98-21	United States Senate Telephone Directory (May 1984)	Sergeant at Arms of the Senate

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98-22*	Senate Record Votes 1983	Democratic Policy Committee

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